

TO: Graduate Department/Program Chairs
Graduate Advisers

FM ___Chair
Graduate Council

RE: CONFIDENTIALITY OF GRADUATE REVIEW DOCUMENTS

Graduate Program Reviews have traditionally been treated as confidential until officially closed for two reasons. First, confidentiality protects the program under review by ensuring that the program has a chance to respond to the extramural team report and correct errors of fact and potential misconceptions before it circulates. Second, confidentiality protects faculty governance of academic programs by ensuring that reviews are carried out in an atmosphere free of undue pressure from on or off campus.

Recent lapses in confidentiality suggest that it might be useful to remind faculty and graduate student representatives:

1. That review materials, especially extramural team reports and draft Findings and Recommendations, are confidential until the Council closes the review; and
2. Even if someone else has chosen to violate this confidentiality, it does not automatically become appropriate to discuss a review in progress with anyone not normally part of that process.

Cc: Academic Senate
Chancellor
Executive Vice Chancellor
Dean, GSOE
Dean, CHASS
Dean, CNASS
Dean, BCOE
Dean, SoBA