June 8, 2023

To: Sang-Hee Lee, Chair  
Riverside Division

From: Kathleen Montgomery  
Chair, Committee on Rules and Jurisdiction

Re: Campus Review: (Bylaw Change) School of Medicine Bylaw ME 05.03- Medical Education Committee

The Committee on Rules and Jurisdiction has carefully considered the proposed change to the School of Medicine Bylaw ME 05.03 - Medical Education Committee. The Committee appreciates that the proposed change is in response to an accreditation recommendation from the Liaison Committee on Medical Education (LCME) and is intended to expand the voice of general SOM faculty in matters of medical education program design, management, integration, evaluation and enhancement.

Nevertheless, R&J is concerned that the proposed Bylaw change is complicated, with much detail about the MEC membership. For clarity, the Committee on Rules and Jurisdiction offers the following to assist in the above and to ensure the overall bylaws are consistent:

1. Line 3: please state the total number of voting members (by my count this is 15) before enumerating the individual members. Thus, “…consisting of the following 15 voting members:”

2. Line 6: please clarify what "each class" means. Possible wording could be “each class year”

3. Line 24: as above in Line 3, please state the total number of ex officio non-voting members (12? more?) before specifying who these are.

4. Line 35: as above in Line 6, please clarify "each class year”

5. Question: Please confirm: Is it the case that the MEC Co-Chairs should be non-voting?

6. Question: Might the bylaw be separated into two sections, one listing the voting members and a second listing the non-voting ex officio members? In its current proposal, it is somewhat difficult to follow, and important details about membership could get lost.

Academic Senate