

**From:** [Academic Senate](#)  
**To:** [Cherysa P Cortez](#); [Rosana Franco](#)  
**Subject:** [Campus Review] Proposed Regulation Change: Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters (R1.1.4, R1.1.5, R1.1.6 and R1.2.2)  
**Date:** Tuesday, September 29, 2020 11:53:00 AM  
**Attachments:** [FullTopLogoSmaller.png](#)  
[20-21\\_CR\\_F20W21R1.1.4R1.1.5R1.1.6R1.2.2.pdf](#)

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*Academic Senate*

**[Campus Review] Proposed Regulation Change: *Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters (R1.1.4, R1.1.5, R1.1.6 and R1.2.2)***

Distributed for Review: 09/30/20  
Committee Due Date: 09/29/20

**URGENT REVIEW REQUESTED**

Dear Nael Abu-Ghazaleh, Chair, Committee on Rules & Jurisdiction: I am transmitting this proposed temporary regulation changes for grade changes and withdrawal period to accommodate for remote instruction and COVID-19 impacts on our students. Due to timing this proposal must be sent to Executive Council to vote in lieu of the Division and Rules & Jurisdiction simultaneously. These are similar to emergency regulations enacted in Spring and Summer 2020. The grading periods this applies to are Fall 2020 and Winter 2021 terms and would revert back to previous regulations (eg those in place as of Winter 2020). I appreciate your review of the text of the changes to ensure these temporary regulation changes are consistent with bylaws and unambiguous to their impact.

**Tasked Committees:**

Executive Council  
Rules and Jurisdiction

**JASON STAJICH, DIVISION CHAIR  
REPORT TO THE RIVERSIDE DIVISION  
September 29, 2020**

**To Be Adopted**

**Proposed COVID-19 Modifications to UCR Senate Regulations for  
Fall 2020 and Winter 2021 Quarters  
(Regulation R1.1.4 and R1.1.5 – Course Drops)  
(Regulation R1.1.6 and R1.2.2 – S/NC)**

**PRESENT**

R1.1.4 A student may drop a course without prior approval no later than the end of the second full week of instruction. ~~For Spring 2020, from the third week of instruction through the grade submission deadline, a course may be dropped with the approval of the advisor. Any course drop which would reduce the undergraduate student's academic load to less than 12 units must be approved by the Dean. For Summer 2020, after the initial drop period, a course may be dropped with the approval of the advisor through the grade submission deadline of the corresponding summer 2020 session.~~

R1.1.5 ~~For Spring and Summer 2020, no indication of courses dropped during these quarters will appear in students' permanent transcripts. Students who withdraw while repeating a course previously taken may register for another attempt in a later quarter.~~

R1.1.6 The final date to petition for conversion from letter grade to S/NC or vice versa will be ~~the end of the Spring 2020 term (quarter) or Summer 2020 session.~~

R1.2.2 Students enrolled in any undergraduate degree program may receive credit for courses undertaken and graded S on the Riverside campus to a limit of one-third of the total units

**PROPOSED**

R1.1.4 A student may drop a course without prior approval no later than the end of the second full week of instruction. From the third through the sixth full week of instruction, a course may be dropped with the approval of the advisor. For Fall 2020 and Winter 2021, a student may also drop a course through the eighth full week of instruction with the approval of the advisor. Any course drop which would reduce the undergraduate student's academic load to less than 12 units must be approved by the Dean.

R.1.1.5 A course dropped after the end of the second full week of instruction will remain as a permanent transcript entry showing course number and title, with a transcript symbol of W, signifying withdrawal, entered in the grade column. If a student drops a course before the end of the eighth full week of instruction in Fall 2020 and Winter 2021, no indication will be entered in the permanent transcript. Deans may permit students to withdraw after the eighth week on a case-by-case basis, in which case a transcript symbol of W, signifying withdrawal, entered in the grade column.

R1.1.6 The final date to petition for conversion from letter grade to S/NC or vice versa will be the end of the eighth week of instruction.

R1.2.2 Students enrolled in any undergraduate degree program may receive credit for courses undertaken and graded S on the Riverside campus to a limit of one-third of the total units

undertaken and passed on the Riverside campus at the time the degree is awarded. ~~Spring and Summer Quarter of 2020 will not count towards this limit.~~ Units completed on another campus of the University by a Riverside undergraduate student enrolled as an intercampus visitor are considered Riverside work for the purposes of this regulation.

undertaken and passed on the Riverside campus at the time the degree is awarded. Courses undertaken and graded S during the Fall 2020 and Winter 2021 will not count towards this limit. Units completed on another campus of the University by a Riverside undergraduate student enrolled as an intercampus visitor are considered Riverside work for the purposes of this regulation.

**Statement of Purpose and Effect:**

The modifications continue to be in response to COVID-19 and remote instruction.

Submitted by Jason Stajich, Division Chair September 28, 2020

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Approvals

The Committee on Rules and Jurisdiction finds the wording to be consistent with the code of the Academic Senate:

(leave blank)

Approved by Executive Council in lieu of the Division:

(leave blank)

**From:** [Issue Management System](#)  
**To:** [Jason Stajich](#); [Sarah Miller](#); [Cherysa P Cortez](#)  
**Cc:** [Nael Abu-Ghazaleh](#)  
**Subject:** [IMS] Campus Review: Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters (R1.1.4, R1.1.5, R1.1.6 and R1.2.2)  
**Date:** Tuesday, September 29, 2020 3:18:51 PM  
**Attachments:** [20-21. CR. Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters R1.1.4 R1.1.5 R1.1.6 and R1.2.2. RJ response.pdf](#)

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Committee on Rules and Jurisdiction

September 29, 2020

To: Jason Stajich

CC: Cherysa Cortez

From: Nael Abu-Ghazaleh  
Chair, Rules and Jurisdiction

Re: Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters (R1.1.4, R1.1.5, R1.1.6 and R1.2.2)

Rosana Franco has submitted a response on behalf of Rules and Jurisdiction for the Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters (R1.1.4, R1.1.5, R1.1.6 and R1.2.2) review item.




## *Academic Senate*

### COMMITTEE ON RULES AND JURISDICTION

September 29, 2020

To: Jason Stajich, Chair  
Riverside Division

From: Nael Abu-Ghazaleh   
Chair, Committee on Rules and Jurisdiction

**Re: Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters (Regulation R1.1.4 and R1.1.5 – Course Drops) (Regulation R1.1.6 and R1.2.2 – S/NC)**

The Committee on Rules and Jurisdiction reviewed the request regarding proposed COVID-19 modifications to UCR Senate Regulations for the Fall 2020 and Winter 2021 Quarters. The Committee finds the proposed language in R1.1.5 confusing. In particular, the Committee questions why the proposed language says that after 2 weeks, a “W” goes on permanent transcript if the following sentence says “if prior to week 8,” W won’t show up on permanent transcript. Alternatively, the first sentence of R.1.15 could be deleted.

**From:** [Cherysa P Cortez](#)  
**To:** [Rosana Franco](#)  
**Cc:** ["Jason Stajich"](#)  
**Subject:** [Urgent Follow-up Request] UCR Regulation R.1.1.5  
**Date:** Wednesday, September 30, 2020 8:59:00 AM  
**Attachments:** [20-21. CR. Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters R1.1.4 R1.1.5 R1.1.6 and R1.2.2. RJ response.pdf](#)  
[Sep30.2020.EditChangeProposal.UCR114R115R116R122.pdf](#)  
**Importance:** High

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Dear Committee on Rules & Jurisdiction:

I write on behalf of Senate Division Chair Jason Stajich.

Thank you for your prompt reply regarding the subject regulations.

Based on your consultation regarding clarifying the language in R.1.1.5 the first sentence of this proposed modification has been deleted (see attached).

If all is in order, please indicate the committee's approval date where indicated and the information can be communicated to campus Administration just in time for the start of the Fall 2020 quarter tomorrow.

In appreciation,

[Cherysa Cortez](#) CONFIDENTIALITY NOTICE: If you are not the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the Academic Senate Office immediately [cherysa.cortez@ucr.edu](mailto:cherysa.cortez@ucr.edu) and permanently delete all copies of this communication and any attachments.

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**From:** Issue Management System <senate@ucr.edu>  
**Sent:** Tuesday, September 29, 2020 3:19 PM  
**To:** Jason Stajich <jason.stajich@ucr.edu>; Sarah Miller <sarah.miller@ucr.edu>; Cherysa P Cortez <cherysa.cortez@ucr.edu>  
**Cc:** Nael Abu-Ghazaleh <nael.abu-ghazaleh@ucr.edu>  
**Subject:** [IMS] Campus Review: Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters (R1.1.4, R1.1.5, R1.1.6 and R1.2.2)



Committee on Rules and Jurisdiction

September 29, 2020

To: Jason Stajich

CC: Cherysa Cortez

From: Nael Abu-Ghazaleh  
Chair, Rules and Jurisdiction

Re: Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters (R1.1.4, R1.1.5, R1.1.6 and R1.2.2)

Rosana Franco has submitted a response on behalf of Rules and Jurisdiction for the Proposed COVID-19 Modifications to UCR Senate Regulations for Fall 2020 and Winter 2021 Quarters (R1.1.4, R1.1.5, R1.1.6 and R1.2.2) review item.

**JASON STAJICH, DIVISION CHAIR  
REPORT TO THE RIVERSIDE DIVISION  
September 30, 2020**

**To Be Adopted**

**Proposed COVID-19 Modifications to UCR Senate Regulations for  
Fall 2020 and Winter 2021 Quarters  
(Regulation R1.1.4 and R1.1.5 – Course Drops)  
(Regulation R1.1.6 and R1.2.2 – S/NC)**

**PRESENT**

R1.1.4 A student may drop a course without prior approval no later than the end of the second full week of instruction. ~~For Spring 2020, from the third week of instruction through the grade submission deadline, a course may be dropped with the approval of the advisor. Any course drop which would reduce the undergraduate student's academic load to less than 12 units must be approved by the Dean. For Summer 2020, after the initial drop period, a course may be dropped with the approval of the advisor through the grade submission deadline of the corresponding summer 2020 session.~~

R1.1.5 ~~For Spring and Summer 2020, no indication of courses dropped during these quarters will appear in students' permanent transcripts. Students who withdraw while repeating a course previously taken may register for another attempt in a later quarter.~~

R1.1.6 The final date to petition for conversion from letter grade to S/NC or vice versa will be ~~the end of the Spring 2020 term (quarter) or Summer 2020 session.~~

R1.2.2 Students enrolled in any undergraduate degree program may receive credit for courses undertaken and graded S on the Riverside campus to a limit of one-third of the total units

**PROPOSED**

R1.1.4 A student may drop a course without prior approval no later than the end of the second full week of instruction. From the third through the sixth full week of instruction, a course may be dropped with the approval of the advisor. For Fall 2020 and Winter 2021, a student may also drop a course through the eighth full week of instruction with the approval of the advisor. Any course drop which would reduce the undergraduate student's academic load to less than 12 units must be approved by the Dean.

R.1.1.5 If a student drops a course before the end of the eighth full week of instruction in Fall 2020 and Winter 2021, no indication will be entered in the permanent transcript. Deans may permit students to withdraw after the eighth week on a case-by-case basis, in which case a transcript symbol of W, signifying withdrawal, entered in the grade column.

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**Statement of Purpose and Effect:**

Clarification to R.1.1.5 per Rules & Jurisdiction review memo.

Submitted by Jason Stajich, Division Chair September 30, 2020

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Approvals

The Committee on Rules and Jurisdiction finds the wording to be consistent with the code of the Academic Senate:

(leave blank)

Approved by Executive Council in lieu of the Division:

(leave blank)

**From:** [Rosana Franco](#)  
**To:** [Cherysa P Cortez](#)  
**Cc:** "[Jason Stajich](#)"  
**Subject:** RE: [Urgent Follow-up Request] UCR Regulation R.1.1.5  
**Date:** Wednesday, September 30, 2020 12:27:37 PM  
**Attachments:** [to Senate. Sep30.2020.EditChangeProposal.UCR114R115R116R122.pdf](#)

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Hi Cherysa,

Please see the attached approved version with today's date.

Best,  
Rosana

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**From:** Cherysa P Cortez <[cherysa.cortez@ucr.edu](mailto:cherysa.cortez@ucr.edu)>  
**Sent:** Wednesday, September 30, 2020 9:00 AM  
**To:** Rosana Franco <[rosana.franco@ucr.edu](mailto:rosana.franco@ucr.edu)>  
**Cc:** 'Jason Stajich' <[jason.stajich@ucr.edu](mailto:jason.stajich@ucr.edu)>  
**Subject:** [Urgent Follow-up Request] UCR Regulation R.1.1.5  
**Importance:** High

Dear Committee on Rules & Jurisdiction:

I write on behalf of Senate Division Chair Jason Stajich.

Thank you for your prompt reply regarding the subject regulations.

Based on your consultation regarding clarifying the language in R.1.1.5 the first sentence of this proposed modification has been deleted (see attached).

If all is in order, please indicate the committee's approval date where indicated and the information can be communicated to campus Administration just in time for the start of the Fall 2020 quarter tomorrow.

In appreciation,

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**To:** Jason Stajich <[jason.stajich@ucr.edu](mailto:jason.stajich@ucr.edu)>; Sarah Miller <[sarah.miller@ucr.edu](mailto:sarah.miller@ucr.edu)>; Cherysa P Cortez <[cherysa.cortez@ucr.edu](mailto:cherysa.cortez@ucr.edu)>  
**Cc:** Nael Abu-Ghazaleh <[nael.abu-ghazaleh@ucr.edu](mailto:nael.abu-ghazaleh@ucr.edu)>  
**Subject:** [IMS] Campus Review: Proposed COVID-19 Modifications to UCR Senate Regulations for Fall

**JASON STAJICH, DIVISION CHAIR  
REPORT TO THE RIVERSIDE DIVISION  
September 30, 2020**

**To Be Adopted**

**Proposed COVID-19 Modifications to UCR Senate Regulations for  
Fall 2020 and Winter 2021 Quarters  
(Regulation R1.1.4 and R1.1.5 – Course Drops)  
(Regulation R1.1.6 and R1.2.2 – S/NC)**

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**Statement of Purpose and Effect:**

Clarification to R.1.1.5 per Rules & Jurisdiction review memo.

Submitted by Jason Stajich, Division Chair September 30, 2020

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Approvals

The Committee on Rules and Jurisdiction finds the wording to be consistent with the code of the Academic Senate:

09/30/2020

Approved by Executive Council in lieu of the Division: (leave blank)