



Academic Senate

COMMITTEE ON ACADEMIC PERSONNEL

March 9, 2021

To: Jason Stajich, Chair
Riverside Division Academic Senate

From: Yinsheng Wang, Chair 
Committee on Academic Personnel

Re: 2nd Round - Formalization of Division Status for Undergraduate Education

CAP discussed the materials provided in the “Compendium Action: 2nd Round – Formalization of Division Status for Undergraduate Education”. CAP has no objection about combining different units on campus to form a new Division of Undergraduate Education.

CAP considered the proposed personnel review process and agreed that it is important to establish a Writing Department Personnel Committee for reviewing future LSOE and LPSOE files. CAP also felt that the proposed composition and term of service of the Personnel Committee are reasonable. In particular, the committee will consist of the seven Senate members currently serving on the UWP’s long-established Writing Program Committee for curriculum and personnel (two LSOEs and one Program Director from the UWP and the remaining four from various colleges on campus), and the members will serve on staggered three-year terms. Nevertheless, the proposed process of personnel review in the order of Writing Department Personnel Committee→VPDUE→APO→CAP→VPAP for all merit files should be changed to Writing Department Personnel Committee→VPDUE→APO→CAP→VPAP→PEVC. Likewise, the same process but with the final decision made by the Chancellor should be implemented for promotion files.