



February 27, 2018

TO: Dylan Rodriguez, Chair
Riverside Division

FR: Thomas Stahovich, Chair
Executive Committee, Bourns College of Engineering

A handwritten signature in black ink that reads "Thomas Stahovich".

RE: Proposed Changes to Committee on Courses General Rules and Policies Governing
Courses of Instruction

On February 26, 2018, the BCOE Executive Committee reviewed the February 9, 2018 memo on Proposed Changes to Committee on Courses General Rules and Policies Governing Courses of Instruction. The committee wondered why it is not possible to configure the Banner system to properly represent “topics” courses in its database. There is concern that the proposed workaround of using subtitles may lead to other problems. For example, transcripts may be inconsistent with the course catalog as that latter will not contain subtitles. Also, as there is no mechanism to enforce consistency of subtitles, it is possible that the same version (topic) of a course may be listed with different subtitles in different years, thus enabling students to circumvent the prohibition against repeating the course. Finally, it was not clear if the variations in course title could cause difficulties with enforcing prerequisites, performing degree audits, and other analyses of students’ transcripts.