




May 18, 2018

To: Dylan Rodríguez, Chair  
Riverside Division

From: Wee Liang Gan, Chair   
Committee on Courses

Re: Course Scheduling Policy Workgroup Report

The Committee on Courses reviewed the Course Scheduling Policy Workgroup report at their May 3, 2018 meeting and were generally supportive of the proposed recommendations.

The Committee was supportive of the recommendation to form a course scheduling committee to implement scheduling policy but recommends that the Provost consider including representatives from Senate committees such as the Committee on Educational Policy or Executive Committees of the colleges and schools.

The Committee noted concern with the proposed priority scheduling process as the report did not document if the workgroup reviewed the effect that the proposed scheduling process would have on each department. Since the proposed changes are motivated in part to address perceived inequities across departments, the Committee recommends the workgroup to share the detailed prototype schedule from its testing so that each department can review how its schedule will be affected by the proposed scheduling process.

The Committee noted concern that the proposal does not address potential conflicts with graduate seminars. The Committee recommends that departments be consulted during the scheduling process to address potential conflicts for teaching assistants.