
[Outcome of Senate Review] Changes to School of Medicine Bylaw ME 5.6 (Graduate Advisory Committee - GAC)

1 message

Cherysa Cortez <cherysa.cortez@ucr.edu> Thu, Mar 12, 2026 at 3:19 PM
To: Adam Godzik <adamg@ucr.edu>, Kaushali Mendonca <Kaushali.Mendonca@medsch.ucr.edu>
Cc: Kenneth Barish <barish@ucr.edu>, Cherysa Cortez <cherysac@ucr.edu>, Moriah Joyner <moriah.joyner@ucr.edu>, Travis Zachary Gutierrez <travis.gutierrez@ucr.edu>

March 11 2026

Adam Godzik, Chair
SOM Faculty Executive Committee

Kaushali Mendonca, Executive Administrative Specialist and FEC Liaison
SOM Faculty Executive Committee

Re: Changes to School of Medicine Bylaw ME 5.6 (Graduate Advisory Committee - GAC)

Dear Adam and Kaushali,

On behalf of Senate Chair Ken Barish, please see the attached for your reference and records regarding the February 24, 2026 UCR Academic Senate Divisional approval of the subject bylaws.

Kind regards,

Cherysa Cortez

Executive Director, Academic Senate

University Office Building 221

cherysac@ucr.edu**UNIVERSITY OF CALIFORNIA RIVERSIDE**

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at cherysa.cortez@ucr.edu and permanently delete all copies of this communication and any attachments.

 **25-26.ApprovedSOM-GACMembershipBLME5.6.pdf**
474K

**SCHOOL OF MEDICINE FACULTY EXECUTIVE COMMITTEE
REPORT TO THE RIVERSIDE DIVISION
Fall 2025**

To Be Adopted

Proposed Changes School of Medicine Bylaw ME 05.06

PRESENT:

ME05.06

There shall be a Graduate Advisory Committee consisting of ~~two Senate Graduate Advisors and three Senate faculty members. One Graduate Advisor will be responsible for recruitment and admission of graduate students and the other Graduate Advisor will be responsible for enrolled student affairs. All Biomedical Sciences Graduate Program faculty members in good standing are eligible for service on the Graduate Advisory Committee. Graduate Advisors and other members of the committee are appointed by the Faculty Executive Committee in consultation with the Chair of the Division of Biomedical Sciences. Appointments are made annually, with no term limit. The Faculty Executive Committee will also nominate the Graduate Program Director. This nomination shall be communicated to the Dean of the Graduate Division who consults with Senior Administration in the School before forwarding a nomination to the EVC/Provost. One or other of the Graduate Program Advisors may also serve as Graduate Program Director. The duty of the Graduate Program Director is to represent the Program within the School, as well as on campus. All appointed members have the right to vote whether members of the Academic Senate or not. (Am 21 Feb 2012) (Am 25 Feb 2014)~~

PROPOSED:

ME 05.06

There shall be a Graduate Advisory Committee consisting of one Senate Graduate Advisor from each School of Medicine Graduate program as well as four Senate faculty members, consisting of two Clinical Sciences Division and two Biomedical Sciences Division. All School of Medicine faculty who belong to a School of Medicine Graduate program are eligible for service on the Graduate Advisory Committee. All members of the committee are appointed by the Faculty Executive Committee in consultation with the Chairs of the Divisions of Biomedical Sciences and Clinical Sciences. Appointments are made for up to three years, with no term limit. The Faculty Executive Committee will select the Chair of the Graduate Advisory Committee from one of the four faculty not serving in a Graduate Program Director role to serve up to three years, with a two-term limit. The Faculty Executive Committee will also nominate the Graduate Program Directors of all School of Medicine graduate programs. These nominations shall be communicated to the Dean of the Graduate Division, who consults with senior administration in the School before forwarding a nomination to the EVC/Provost. One or other of the Graduate Program Advisors may also serve as Graduate Program Director. The duty of the Graduate Program Director is to represent the Program within the School, as well as on campus. All appointed members have the

right to vote, whether members of the
Academic Senate or not. (Am 21 Feb 2012)
(Am 25 Feb 2014)

Statement of Purpose and Effect: T

The proposed revision to the composition of the Graduate Advisory Committee aims to ensure equal representation for all graduate programs including PhD and master's degrees at the School of Medicine. The changes will establish longer-term appointments for committee members and implement staggered rotations, promoting continuity and consistent oversight. Under this revision, the Faculty Executive Committee (FEC) will nominate all graduate program directors to serve on the committee. This structure will strengthen support for all School of Medicine graduate programs and align UCR SOM with the best practices adopted by other UC medical schools in the governance and management of graduate education.

Approved by the SOM Faculty Executive Committee on 11/06/2025

Or

Submitted by Adam Godzik, PhD, Chair of SOM Faculty Executive Committee on 11/07/2025

Section below is for Senate use only

(if applicable) Approved by the Committee on _____:

The Committee on Rules and Jurisdiction finds the
wording to be consistent with the code of the

Academic Senate: 1/27/26

Received by Executive Council: 1/12/26

Approved by the Division 2/24/26

R&J modifications listed in the letter below were accepted and incorporated by the proponents on 1/27/26



Academic Senate

COMMITTEE ON RULES AND JURISDICTION

Date: December 3, 2025

To: Kenneth Barish, Chair
Riverside Division

From: Randolph C. Head, Chair
Committee on Rules and Jurisdiction

A handwritten signature in black ink, appearing to read "R. Head".

Re: [Campus Review] Bylaw Change: *Proposed Changes School of Medicine Bylaw ME 05.06 (Graduate Advisory Committee - GAC)*

The Committee on Rules and Jurisdiction has carefully considered *Proposed Changes to School of Medicine Bylaw ME 05.06 (Graduate Advisory Committee - GAC)*. The Committee appreciates that the proposed bylaw changes are meant to ensure equal representation for SOM graduate programs to strengthen support for all SOM graduate programs. With this, R&J believes the proposed regulations would benefit from minor modifications to increase clarity and consistency. If completed, the committee approves of this bylaw change with no additional committee review.

The Committee on Rules and Jurisdiction offers the following to assist in the above:

- Line 5-7** Revision. "four Senate faculty members that consists of...Division."
Suggested alternative: "four Senate faculty members, consisting of two from the Clinical Sciences Division and two from the Biomedical Sciences Division."
- Line 8** Revise "...of Medicine faculty that belong..." to "...of Medicine faculty **who** belong..."
- Line 18** Delete "also" - "...Executive Committee will [] select the Chair..."
- Line 27** Add comma: "... the Dean of the Graduate Division, who consults..."
- Line 30** "Senior Administration" does not need to be capitalized, as it is not a title.
- Line 38** Add comma: "... right to vote, whether members of the Academic Senate or not."



COMMITTEE ON COMMITTEES

December 4, 2025

To: Kenneth Barish, Chair
Riverside Division

From: Francesca Hopkins, Chair
Committee on Committees

**Re: [Campus Review] (Bylaw Change) Proposed Changes School of Medicine Bylaw
ME 05.06 (Graduate Advisory Committee - GAC)**

The Committee on Committees (CoC) discussed the Proposed Changes to the School of Medicine Bylaw ME 05.06 – Graduate Advisory Committee at their December 4, 2025 meeting. CoC has no comments or suggested revisions and was supportive of the proposed changes.



Academic Senate

GRADUATE COUNCIL

December 11, 2025

To: Kenneth Barish, Chair
Riverside Division

From: Viji Santhakumar, Chair
Graduate Council

RE: [Campus Review] (Bylaw Change) Proposed Changes School of Medicine Bylaw ME 05.06 (Graduate Advisory Committee - GAC)

Graduate Council reviewed and discussed the proposed changes to the School of Medicine Bylaw ME 05.06 (Graduate Advisory Committee – GAC) at their December 11, 2025 meeting. The Council approved of the proposed bylaw changes.