



Academic Senate

EXECUTIVE COUNCIL

Sang-Hee Lee, Chair

January 11, 2024

To: Richard Carpiano, Chair, SPP Faculty Executive Committee

From: Sang-Hee Lee, Chair Executive Council 

RE: Proposed Changes to School of Public Policy Bylaws 01 through 06.01

Dear Richard,

Executive Council discussed the [subject proposal](#) as part of the January 8, 2024 agenda.

Council had no comments to add to those provided by the Committee on Rules & Jurisdiction.

I have attached this feedback from the committee for your consideration in a revised proposal.

Thank you.

Cc: Nicole Jimenez, SPP Faculty Executive Committee Liaison




Academic Senate

COMMITTEE ON RULES AND JURISDICTION

Date: December 4, 2023

To: Sang-Hee Lee, Chair
Riverside Division

From: Kathleen Montgomery 
Chair, Committee on Rules and Jurisdiction

Re: [Campus Review] Bylaw Change: School of Public Policy Bylaws 01 through 06.01

The Committee on Rules and Jurisdiction has carefully considered the proposed changes to the School of Public Policy Bylaws 01 through 06.01. The Committee appreciates that the proposed changes are to reflect current practices in SPP to make them consistent with current governance. With this understanding, the committee would like to suggest the following revisions to maintain bylaw clarity and consistency.

02.01.01

R&J is requesting that any proposal for bylaw revisions avoid the use of pronouns. Thus, suggested rephrasing:

The Chair of the Faculty is elected for a 3-year term and is not eligible to serve another term immediately.

02.01.04

R&J is requesting that any proposal for bylaw revisions avoid the use of pronouns. Thus, suggested rephrasing:

The Chair assumes office on the first day of September following a regular election.

03.01.03

As changes to the bylaws require external approval, suggest slight wording change to second sentence:

The Faculty shall not change curricular requirements or approve changes to these bylaws...”
Question: What does it mean to say “curricular requirements **of the Division**”? Perhaps rephrase to state **curricular requirements of the School**.

03.01.05

For clarity, please add within one week **following the meeting.**

R&J also recommends adding a second sentence to this bylaw with regards to personnel matters in the minutes: “When personnel matters are part of a Faculty meeting, the minutes of that meeting must comply with confidentiality requirements regarding circulation of the minutes to Faculty members granted access for personnel matters.”

04.01

Please clarify if the Dean of the School of Public Policy is a **voting or non-voting** ex officio member of the Executive Committee.

04.01.04

R&J is requesting that any proposal for bylaw revisions avoid the use of pronouns. Thus, suggested rephrasing:

Second sentence, please replace **she/he** with **the member.**