EXECUTIVE COUNCIL

March 7, 2022

To: Elizabeth Watkins
   Provost & Executive Vice Chancellor

   Gerry Bomotti
   Vice Chancellor, Planning, Budget & Administration

   Stefanie Flores
   Director, Financial Planning & Analysis

From: Jason Stajich
   Chair, Riverside Division

Re: 2nd Round Review - Proposal regarding the Role of the UCR Office of Financial Planning and Analysis in the Establishment and Financial Management of Self-Supporting Graduate Professional Degree Programs (SSGPDs)

Dear Liz, Gerry, and Stephanie,

Members appreciated the updated changes in this round of review and agreed that this version is a good example of healthy shared governance and Senate consultation impacting the outcome of policy formation.

Executive Council respectfully requests that the policy be revisited in five years. During this 5-year period, information from program reviews and financial reporting should be used to assess the effectiveness of the policy and changes made if necessary. Executive Council also expressed interest in campus administration continuing to review the costs that SSGPDs require to operate to ensure that they are indeed self-supporting and directing appropriate revenue back to campus.

Attached are the comments from the Graduate Council and the Committee on Planning & Budget to be taken into account. It may be helpful for this policy to be assessed on the same 5-year timetable as the campus budget model.

Sincerely,
/s/Jason
Graduate Council reviewed the revised proposal of the role of the UCR Office of Financial Planning & Analysis (FP&A) in the Establishment and Financial Management of Self-Supporting Graduate Professional Degree Programs at their February 17, 2022 meeting. Though FP&A satisfactorily addressed many of the concerns raised during the previous review, the Council still has some requests and questions:

- The Council would like confirmation that this policy will apply to existing SSGPDPs. It is assumed that this is part of the transition plans that will be developed for existing programs, but it is not clear.
- The Council did not feel there was enough acknowledgement of the staff labor that goes into supporting these types of programs. It should be clarified, and language should be added that all incoming revenue is considered and reported before the percentage returned to central campus is assessed. A specific element of this request is that any costs associated with companies hired to assist in marketing a program, developing courses, and/or delivery of course material should not be subtracted from the revenue on which an assessment is based.
- Along with the annual report of assessment revenue and allocations, reports on the campus resources that are used by these programs should be provided to the Academic Senate Committee on Planning & Budget and evaluated on a regular basis to determine their true cost. It is quite possible that the cost is well above 10% to 15%. In fact, some members of the Council felt that the assessment percentage for SSGPDPs should be at least 20%. While the Council appreciates the percentage ranges being defined, it may be helpful if the policy stated that the actual percentage will vary from program to program and may be different than the specified range based on campus resources used by the program.
February 22, 2022

To: Jason Stajich, Chair
   Riverside Division

From: Dana Simmons, Chair
       Committee on Planning and Budget

RE: [Campus Review] Proposal: 2nd Round-Role of the UCR Office of Financial Planning and Analysis in the Establishment and Financial Management of Self-Supporting Graduate Professional Degree Programs (SSGPDs)

Planning & Budget (P&B) reviewed the revised proposal of the role of the UCR Office of Financial Planning & Analysis in the Establishment and Financial Management of Self-Supporting Graduate Professional Degree Programs at their February 22, 2022 meeting. P&B approved the revised proposal but would like a definition for “expenditure base”.