

March 4, 2020

TO: Dylan Rodriguez, Chair
Academic Senate

FROM: Joseph Kahne, Chair
Graduate School of Education

RE: Proposed Revisions for the GSOE Regulations ER 1 to ER 4.1

The Graduate School of Education (GSOE) Executive and Undergraduate Education Committees have both discussed the proposed revisions the GSOE regulations. The Executive Committee discussed the regulations on February 18, 2020. The Undergraduate Education Committee discussed the programs on December 10, 2020. The Executive Committee approved the changes to the regulations on February 28, 2020. The purpose of these changes in the GSOE Regulations are to incorporate regulations due to the new B.A in Education, Society, and Human Development. ER1 to ER 3.2.8 are being established for the major within GSOE for the first time. ER3 has been reassigned as ER4.1.

CHANGES TO REGULATIONS
THE GRADUATE SCHOOL OF EDUCATION
REPORT TO THE RIVERSIDE DIVISION
<date>

To be adopted:

Proposed Changes to GSOE Regulations ER 1 to ER 4.1

PRESENT:

~~**ER1 REQUIREMENTS FOR ADMISSION TO THE SCHOOL**~~

~~**ER1.1** Requirements for admission to the school are (a) admission to graduate standing and (b) selection of an approved program in the school.~~

~~**ER1.2** Students may continue to matriculate in credential programs at the junior level.~~

~~**ER2 STUDY LIST**~~

~~**ER2.1** Procedures for approval of study lists and the assignment of advisers are determined by the Executive Committee of the school.~~

~~**ER2.2** The presentation of a study list by a student and its acceptance by the school evidences an obligation on the part of the student faithfully to perform the designated work. Withdrawal from, or neglect of, any course entered on the study list, or a change in program without the formal permission of the Dean of the school, renders the student liable to enforced withdrawal from the University or other disciplinary action.~~

PROPOSED:

ER 1 STATUS OF STUDENTS

ER 1.1 CATEGORIES OF STUDENTS

ER 1.1.1 The categories of students are (1) regular students, (2) special students, (3) limited students as defined in the Manual of the Academic Senate, Regulations 310, 312, 314, 650.

ER2 REGISTRATION AND COURSE WORK

ER 2.1 FACULTY ADVISORS

ER 2.1.1 1 The Graduate School of Education, hereafter referred to as School, may assign a Faculty advisor to the major or program and may require students to obtain an advisor's signature before enrolling in classes, submitting an academic petition, or making any change to their class schedule. It is the student's responsibility upon declaring a major to inquire whether such counseling is required by the department.

ER 2.2 STUDENT RESPONSIBILITY

ER 2.2.1 Students should plan their program of studies carefully in consultation with their academic advisor. They should go to their Associate Dean of the program and/or faculty advisor in the School with any irregularities in the program that may require special approval. It is the student's responsibility to

ensure that all requirements for graduation are satisfied.

ER 2.2.2 Withdrawal from any course or a change in enrollment after the deadlines published in the Schedule of Classes, requires the approval of the Associate Dean of the student's program in the School.

ER 2.3 REGISTRATION/ENROLLMENT

ER 2.3.1 The confirmation of classes is a student's selection of courses to be pursued in any term.

ER 2.3.2 Course enrollments in any quarter of fewer than 12 units must have the approval of the Associate Dean of the program.

ER 2.3.3 Each term, students are required to register and enroll by the date set by the campus. Selection of courses must be approved by an academic advisor if this is required by the student's program. Students who do not attend the first class meeting may be dropped from the course.

ER 2.3.4 A student is expected to make regular progress toward the degree. For undergraduate students, enrollment in less than 12 units must have the approval of the Associate Dean of the program.

ER 2.3.4.1 An undergraduate student on probation may not enroll in more than 17 units without the consent of the student's academic advisor. An undergraduate who is subject to dismissal may not enroll in more than 15 units without the consent of the student's academic advisor.

ER 2.3.4.2 Students in "Good Standing" may enroll for more than 20 quarter units only with the consent of the student's academic advisor.

HSR 2.3.5.1 After on-line enrollment in classes is closed, students may request changes in courses by formal petition.

ER 2.3.5.2 A student may add a course up to the end of the second full week of instruction. Courses may be added until the end of the third week of instruction with the consent of the instructor and academic advisor. No course may be added after third week without approval of the Chair of the student's program.

ER 2.3.5.3 An undergraduate student may drop a course without prior approval no later than the end of the second full week of instruction. From the third through the sixth full week of instruction, a course may be dropped with the approval of the instructor and academic advisor. No course may be dropped after week 6 without approval of the Chair of the student's program.

ER 2.3.5.4 Any withdrawal which would reduce the undergraduate student's academic load to less than 12 units must be approved by the Associate Dean of the program.

ER 2.3.5.5 A course dropped after the end of the second full week of instruction will remain as a permanent transcript entry showing course number and title, with a transcript symbol of W, signifying withdrawal, entered in the grade column.

ER 2.3.6 With approval of the Associate Dean of the program, students may withdraw from the University until the last day of instruction.

ER 2.7 Any changes in a student's schedule of classes not covered by the above regulations must have the approval of the Associate Dean of the program.

ER 2.8 In the School, instructors can enforce policies in which students may be required to forfeit their seats in particular courses by removing students' names from the roster after the first full week of classes and up to the end of the second full week of instruction if students do not meet attendance requirements approved by the Executive Committee of the School, hereafter referred to as Executive Committee, or course syllabi. A student who is removed from a course

roster for not meeting attendance requirements will not be allowed to continue in that course and will receive an "F" or an "NC" unless the student formally drops the class.

ER 2.4 MAJOR REQUIREMENTS

ER 2.4.1 A major shall consist of no fewer than 36 and no more than 72 upper-division units.

ER 2.4.1.1 Candidates for the B.A. degree may not receive more than 80 units of credit toward the degree for work taken in the major discipline (i.e., students must take at least 100 units outside the major discipline).

ER 2.4.2 A student may elect a second (or third) major in a department or program of another college. In such cases, the student must complete all course requirements for each of the two (or three) majors chosen and must complete a minimum of 36 upper division units (BA degree) or 40 upper division units (BS degree) in each of the chosen areas. Up to 8 units in courses acceptable for the two (or three) majors may be counted toward the 40 upper division units required for each major. Where the multiple major offers the same degree and includes departments or programs in more than one college or school, students will be expected to satisfy the college/school requirements of the college/school of their choice. If the multiple majors include different degrees, the college/school breadth requirements for each degree designation must be satisfied. If the multiple majors lead to different degrees (B.A. and B.S.) it will be noted on the transcript. A declaration of two (or three) majors requires the approval of the Dean of the student's program of the colleges/school(s) concerned and filed by the students with their chosen college/school.

ER 2.4.3 All courses in the major must be completed in regular or summer session at UCR. Exceptions to this policy must have the approval of the student's program Associate Dean.

ER 2.4.4 A student may transfer from one major to another by filing a change of major petition which requires approval of the Associate Dean.

ER 2.4.5 Transfer students must complete a minimum 16 upper division units in their major on the Riverside campus for the bachelor's degree.

ER 2.4.6 A grade point average of at least 2.00 in upper division courses taken in the field of the major is required for graduation.

ER 2.5 CREDIT BY EXAMINATION

ER 2.5.1 A student who wishes to have the privilege of examination for degree credit must be in residence and in good academic standing.

ER 2.5.2 A student may take examinations for degree credit in courses offered in the School, without formally enrolling in them with the exception of English composition courses.

ER 2.5.3 Arrangements for examinations for degree credit must be made in advance with the Chair of the student's program of the school and (where the student's major department requires it) with the student's academic advisor. The approval of the Chair of the student's program, the instructor who is appointed to give the examination, and the academic advisor (where required by the major department) are necessary before the examination may be given.

ER 2.5.4 The results of all examinations for degree credit, either with grades or with a satisfactory/no credit report, are entered upon the student's record in the same manner as they are entered in regular courses of instruction.

ER 2.5.5 English composition requirements may not be met with credit by examination.

ER 2.6 UNDERGRADUATE CREDIT FOR GRADUATE COURSES

ER 2.6.1 A student who has a grade point average of at least 3.00 in all courses taken in the University or who has shown exceptional ability in a special field may take a graduate course for undergraduate credit, with the permission of the instructor concerned, within the limitations specified by Systemwide Regulation 740C.

ER 2.7 ENROLLMENT ON A SATISFACTORY/NO CREDIT BASIS

ER 2.7.1 An undergraduate student in good academic standing may receive credit for courses undertaken and graded "S" on the Riverside campus to a limit of one third of the total units undertaken and passed on the Riverside campus at the time the degree is awarded. This same limitation applies to courses that are only graded Satisfactory/No Credit. Units completed on another campus of the University by a Riverside undergraduate enrolled as an intercampus visitor are considered Riverside work for the purposes of this regulation.

ER 2.7.1.1 Courses which are required in, or prerequisite to the undergraduate student's major subject may not be taken on a Satisfactory/No Credit basis unless approved by the Associate Dean of the student's major department.

ER 2.7.1.2 Limited status or special status students may take courses on a Satisfactory/No Credit basis only with the approval of the Associate Dean of the student's program in which they are enrolled.

ER 2.7.2 Units earned on a Satisfactory/No Credit basis will be counted in satisfaction of degree requirements, but such courses will be disregarded in determining the student's grade point average.

HSR2.7.3 Students are permitted to add Satisfactory/No Credit their schedule of classes or delete Satisfactory/No Credit from

their schedule of classes until the end of the eighth week of instruction.

ER 2.8 MINORS

ER 2.8.1 A disciplinary minor is a sub-set of courses selected from a non-interdisciplinary major. It is proposed by the sponsoring department or program and approved by the Executive Committee, the Faculty, the Committee on Educational Policy and the Academic Senate. Among these courses must be a sufficient number (totaling 16 units) selected from courses accepted for the major.

ER 2.8.2 An interdisciplinary minor is a set of courses focused on an interdisciplinary thematic area, proposed by the Executive Committee, and approved by the Faculty, the Committee on Educational Policy and the Academic Senate. Each minor is to be supervised by a representative committee of at least four Faculty members.

ER 2.8.3 A minor shall consist of no fewer than 16 and no more than 28 units of organized upper division course work. No overlap may occur among courses used to satisfy upper-division course requirements for a major and a minor. A minor may use up to one upper-division course in the major discipline for minors requiring 16 units and up to two upper-division courses in the major discipline for minors requiring 20 units or more provided that the courses are not also applied to the major.

ER 2.8.4 A grade point average of at least 2.00 in upper division courses taken in the field of the minor is required for graduation.

ER 2.8.5 Courses in the minor may be applied toward college/School breadth requirements.

ER 2.8.6 Students must file a declaration of a minor at least two quarters before graduation and must be in good academic standing at the time of filing. The declaration of a minor requires the signature of the Academic Advisor that handles the minor and the

ER3 The Graduate School of Education is authorized to offer the academic degrees of master of arts, master of education, doctor of education, and doctor of philosophy as well as credential programs for public school teachers and administrators. (Am 2001, May)

signature(s) of the Associate Dean(s) of the college(s) of both the major and the minor. The minor coursework (including all prerequisites for upper division courses in the minor) must be completed within the overall 216 unit maximum for the Bachelor's degree. A minimum GPA of 2.0 is required for all courses in the minor. If the student declares a minor and for any reason fails to complete the minor, the designation of the minor must be removed from the transcript before the student can graduate.

ER 3 DEGREE REQUIREMENTS

ER 3.1 GENERAL REQUIREMENTS

ER 3.1.1 Units. A minimum of 180 units of academic work is required for graduation. Not more than six units of Physical Education activity courses or their equivalent may be counted toward the 180 unit requirement for the Bachelor's Degree. No 400 series or equivalent courses and no more than three courses in the 300 series or equivalent may be counted toward the 180 unit requirement. A maximum of 216 units is allowed toward the bachelor's degree. (See definition of these course categories in Senate Regulation 740D and 740E.)

ER 3.1.2 Grade Average. A grade point average of at least 2.00 in all courses undertaken in the University of California is required for graduation.

ER 3.1.3 Concurrent Enrollment. Concurrent enrollment in any course offered by University Extension (including correspondence courses) or by other institutions is not permitted except by prior approval of the Associate Dean of the School.

ER 3.1.4 Senior Residence. Thirty-five of the final 45 units completed by each candidate prior to receiving the Degree of Bachelor of Arts or Bachelor of Science must be earned in residence on the Riverside campus. Nor more than 18 of the 35 units may be completed in summer session courses on the Riverside campus. The minimum residence at the University of California required for a

degree is three quarters. One of these may be completed in the summer session on the Riverside campus provided the student carries at least 12 units, unless a reduced load is approved by the Associate Dean of the student's program. Courses completed in the University of California Extension are not considered work in residence.

ER 3.1.5 Filing of Candidacy. Students must declare their candidacy for the Bachelor's Degree with the Dean's office at the beginning of their final quarter in accordance with the dates published in the Schedule of Classes.

ER 3.1.6 Honors. Honors with the Bachelor's Degree are awarded to students who complete their work at the University of California with distinction and meet the policies laid down by the committee on honors. Honors are granted by the Faculty at graduation as follows: honors, high honors, highest honors.

ER 3.2 BREADTH AND SUBJECT REQUIREMENTS FOR THE BACHELOR OF ARTS

ER 3.2.1 English Composition: Students must demonstrate adequate proficiency in English composition by completing a one-year sequence of college-level instruction in English composition, with no grade lower than C as described in R6.1.

ER 3.2.2 Humanities: 20 units in Humanities as described in R6.3. Internships and independent study courses, and courses cross-listed with Business Administration, Education or Physical Education, may not be used to satisfy this requirement.

ER 3.2.3 Social Sciences: 16 units in Social Sciences as described in R6.4. Internships and independent study courses, and courses cross-listed with Business Administration, Education or Physical Education, may not be used to satisfy this requirement.

ER 3.2.4 Ethnicity: 4 units as described in R6.5.

ER 3.2.5 Foreign Language: The Foreign Language Requirement (except for Foreign Language majors who satisfy the spirit of the language requirement by majoring in one or more languages) may be satisfied in two ways:

ER 3.2.5.1 By completing the fourth- quarter level or its equivalent in one foreign language at UCR or at another college or university with a minimum grade of C; American Sign Language may also be used to satisfy this requirement.

ER 3.2.5.2 By demonstrating proficiency at the fourth-quarter level on a foreign language placement exam offered by one of the foreign language departments at UCR. This test does not yield unit credit; it only determines whether the Foreign Language Requirement has been met, or in which course in the language sequence a student should enroll.

ER 3.2.6 For majors shared between the School and other schools or colleges the number of quarters required to fulfill the Foreign Language requirement for the A.B. Degree will be determined by the Undergraduate Education Committee in the School and the other school or college concerned. In no instance will this requirement be less than the minimum required by either body.

ER 3.2.7 Natural Sciences and Mathematics: 20 units in Natural Sciences and Mathematics as described in R6.2.

ER 3.2.8 No course from a student's major discipline may be used in satisfaction of breadth requirements ER 3.2.1 to ER 3.2.7. However, courses outside the major discipline, but required for the major may satisfy these requirements. Students who elect a double or interdisciplinary major may apply courses from one of the majors, departments or programs in satisfaction of ER 3.2.1 to ER 3.2.7. Also, the same course may

not be used to meet two breadth requirements.

ER 4 Study List

ER 4.1 The School is authorized to offer the academic degrees of bachelor of arts, master of arts, master of education, doctor of education, and doctor of philosophy as well as credential programs for public school teachers and administrators.

Statement of Purpose and Effect: The purpose of these changes in the GSOE Regulations are to incorporate regulations due to the new B.A in Education, Society, and Human Development. ER1 to ER 3.2.8 are being established for the major within GSOE for the first time. ER3 has been reassigned as ER4.1.

Approved by the GSOE Faculty on: February 28, 2020

And

Submitted by Joseph Kahne: February 28, 2020

Section below is for Senate use only

(if applicable) Approved by the Committee on _____: (Insert date of committee approval)

The Committee on Rules and Jurisdiction finds the wording to be consistent with the code of the Academic Senate:

(leave blank)

Received by Executive Council:

(leave blank)