



January 22, 2024

To: Assistant Professors

From: Weixin Yao, Chair
Committee on Research

Re: Call for 2024-2025 Regents' Faculty Fellowships (RFF)

The submission deadline for all applications is

MARCH 15, 2024 - 11:59pm

NO LATE APPLICATIONS WILL BE CONSIDERED
Applications must be written for a general Audience

The application form must be filled out and submitted electronically to the Academic Senate. The application web address is:

<https://senate.ucr.edu/rsenate/grants>

If you experience problems logging in to the application, email senate@ucr.edu.

Purpose:

The Regents Faculty Fellowship is funded by the University Opportunity Funds to provide "selected junior faculty an opportunity for educational enrichment through significant research, advanced or independent study, or improvement of teaching effectiveness." Funds may be used for research assistance, research-related travel, supplies, and/or equipment, and travel to professional meetings. Funds may be used for pedagogical workshops or other seminars to improve teaching skills. Funds may also be used to supplement a partial-salary sabbatical leaves. Funds may NOT be used for course buy-outs, during periods of unpaid leave, and for summer salary (for faculty paid on an academic year basis).

Eligibility:

Assistant Professors who do not anticipate submitting their tenure files within the next two years are eligible to apply for the Regents Faculty Fellowship. This grant is competitive and awarded based on the quality of the application. Award amount, up to \$10,000, will vary based on the quality of application and budget availability.

Guidelines:

Please note the following guidelines.

1. This award can be received only once.
2. Separate applications for multiple grants may be submitted (e.g. Omnibus & Regents Faculty Fellowships) but if awarded a Regents Faculty Fellowships of \$5,000 or higher, Omnibus funding will not be awarded.
3. Regents Faculty Fellowships (RFF) funds have to be spent within TWO years or until June 30, 2025 (may be carried forward into the 2024-2025 fiscal year). Unused funds after June 30, 2025 must be returned to the Academic Senate.

Application Requirements:

The application must consist of the following four parts, each of which is uploaded as a separate file (attachment):

Applications should be written for a general audience

1. **CV:** An abbreviated (two-page) current curriculum vitae.
2. **Proposal Narrative:** A proposal limited to **three single-spaced pages** with at least 11 point font and 1" margins, which includes a narrative that indicates how the proposed activities relate to the applicant's current and planned research program, as well as the anticipated contribution of the research program to the applicant's field of research. Any bibliographical references should be included at the end of this section (included in the 3 page maximum). *Proposals should be understandable by a general academic audience.*
3. **Budget:** A one page budget and budget justification.
4. **Letter of Support:** A letter of support from a senior colleague or academic mentor who is knowledgeable about the applicant's field of research.
 - *If the applicant and/or letter writer wishes, the letter of support can be emailed to senate@ucr.edu so that it remains confidential. Once received it will be manually uploaded to the application. Please email the letter, no later than March 11, 2024 to allow for the manual upload.*

****Only PDF files will be accepted****

Applications that DO NOT meet the length and formatting instructions will not be considered.

Reporting Requirements:

Recipients are required to submit a brief (1-2 page) final report describing the research accomplishments, publications, and/or other benefits obtained with the support of the fellowship including the amounts of any extramural funding the award facilitated. The report should be submitted as an e-mail attachment to senate@ucr.edu. Reports are necessary to justify future intramural funding. For this purpose, the committee needs to document publications (published or in preparation) and grants/fellowships applied for and/or received as a result of the Regents' Faculty Fellowship. Recipients who do not fulfill these reporting requirements will be ineligible to apply for a CoR grant or Faculty Development Award until the report has been accepted.

Report Deadline: February 1, 2026

Reporting Template: <https://senate.ucr.edu/about/forms>

22-23 Funding Amounts:

Score	Amount
3	\$7,000
2.5	\$5,425
2	\$4,500

Funding Statistics: https://senate.ucr.edu/grants/funding_statistics

Review & Scoring Framework:

Each Application will be reviewed by 2 committee members. One member from (CHASS, SOE, SPP) and one member from (CNAS, BCOE, SOM). Reviewers assign a score based on the following themes:

- How well written is the proposal for a non-expert and how significant impactful the research seems.
- How appropriately the funds will be spent and request for funds that would otherwise be unavailable.

Ranking:

- 3 – Excellent / Highest Priority for Funding
- 2 – Good / Potential Fund
- 1 – Poor / Unlikely to fund
- 0 – Incomplete / Not understandable