

COMMITTEE ON COURSES

To: Deans and Department and Program Chairs

From: S. Bala Balachander, Chair
Committee on Courses

Re: **Submission of Course Proposals to be Considered for Approval for the 27-28 AY Due Dates**

Please see the following due dates for course proposals to be considered for approval for 2027-2028 Academic Year effective terms. This schedule is also posted on the [Committee on Courses webpage](#). In order for the proposals to be considered for approval they must be submitted to the Registrar's CRS queue no later than 5PM on the dates listed below. **Please be reminded that the submission of course proposals by the due dates does not guarantee that they will be approved for the selected effective term should they be returned by any of the reviewing committees. Therefore, it is encouraged that proposals be submitted well in advance of the final due dates listed below.**

The Committee on Courses General Rules and Policies Governing Courses of Instruction can be found [here](#). Please note that if a proposal is not submitted by the due date for the desired effective term, an extension to the due date request can be made with the form found [here](#).

Since we are unable to maintain current listings of each department's Staff Administrative Officer as well as the departmental staff members responsible for preparing course proposals, please share this information with the appropriate staff in your department.

Courses with the Effective Term Summer 2027 and the Courses they affect:

- Graduate and Undergraduate courses: **October 9, 2026**

Courses with the Effective Term Fall 2027 and Courses they affect:

- All change, cross-listed, and renumbered courses: **December 1, 2026**
- New courses: **January 15, 2027**

Deadline for Courses to Appear in 2027-2028 General Catalog:

- **January 15, 2027**
(Courses with the effective term Winter 2028 and Spring 2028 can still be submitted after **January 15, 2027** and be offered and listed in the Schedule of Classes; however they will not appear in the General Catalog pdf version until the following year.)

Courses with the Effective Term Winter 2028 and Courses they affect:

- Graduate courses: **April 23, 2027**
- Undergraduate courses: **May 12, 2027**

Courses with the Effective Term Spring 2028 and Courses they affect:

- Graduate and Undergraduate courses: **October 7, 2027**

Courses with the Effective Term Summer 2028 and Courses they affect:

- Graduate and Undergraduate courses: **October 8, 2027**

Attachment: Academic Senate General Course Proposal Approval Process

cc: Registrar, Producers of Catalog, and Courses Specialist

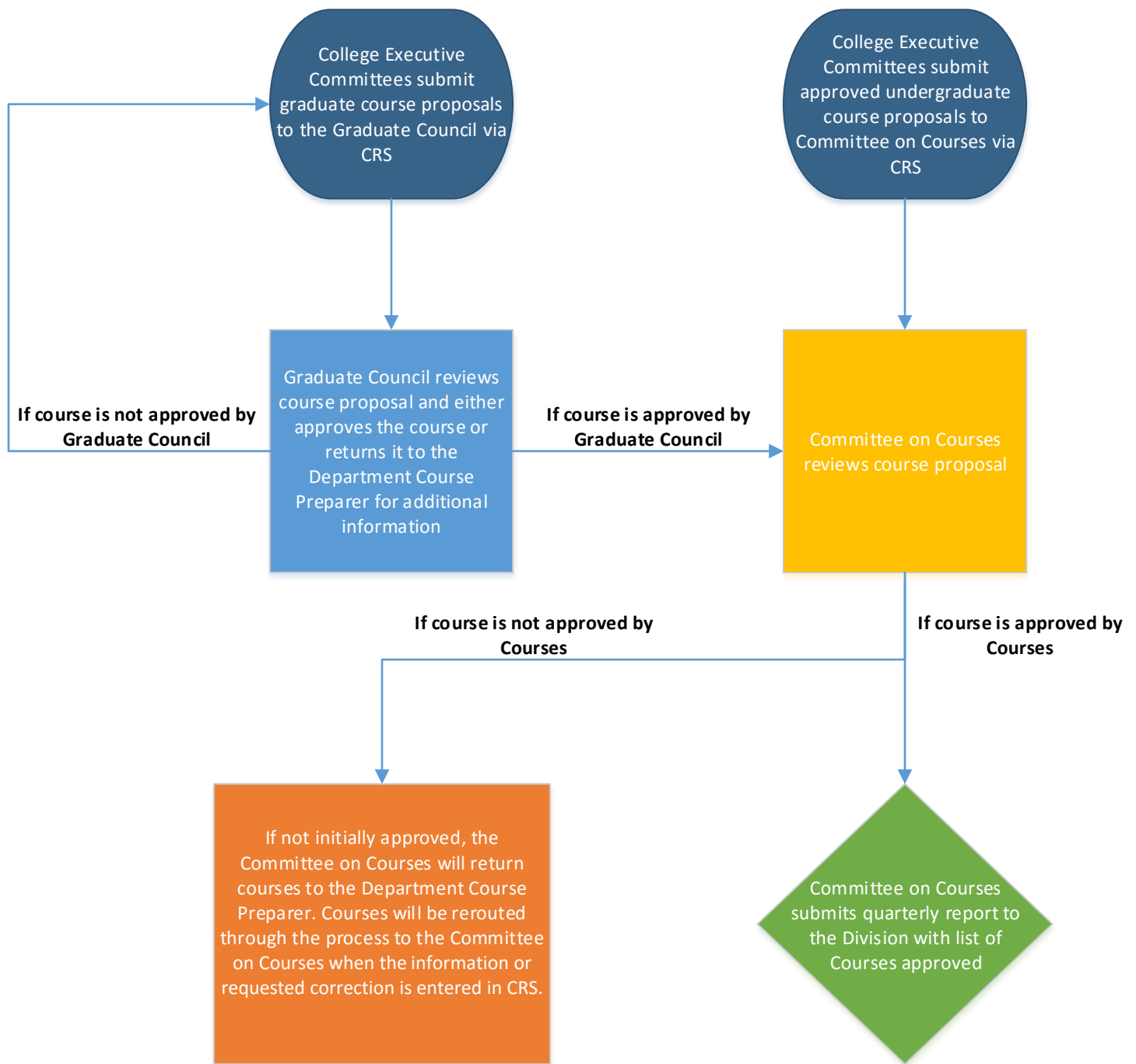
Academic Senate

General Course Proposal Approval Process

Faculty creates new course or proposes changes to existing course. Upon departmental approval, the proposal is entered into the CRS system by the Department Course Preparer and then reviewed by the Registrar's office

Graduate Courses

Undergraduate Courses



****Please note that some courses including those from GSoE, SoBA, SoM, SPP, and the Honors Program have different course proposal processes. For detailed course proposal processes for all courses please see the Office of the Registrar's webpage (<http://registrar.ucr.edu/crs/course-proposal/approval-routing.html>).**