

Request for Extension of Course Proposal Submission Deadline

Course Number:

Course Title:

Effective Quarter and Year:

Course Action (check all that apply):

New

Change

Restoration

Deletion

Course Number

Title

Cross-listing

Credit Statement (e.g., Credit is awarded
for only one of BIOL 003 or BIOL 005A)

Other

If the course is being deleted or its Course Number, Title, Units, Cross-listing, Credit Statement is being changed, or you are adding a priority enrollment statement; please request reports from your course proposal preparer before completing the fields in this box.

List other courses affected by course proposal: list the affected programs

List programs (e.g., degrees, minors) affected by course proposal:

Course proposal needs approval before the following:

Schedule of Classes is published

Summer Sessions Catalog is published

First day of enrollment

First day of instruction

Agenda deadline for the next Riverside Division Academic Senate meeting

General Catalog is published

Request extension of deadline to (date):

Reason regular deadline was (or will be) missed:

Chair of Department/Program:

Date:

Submitted By:

Date:

Reviewed by Courses Specialist:

Date:

Comments:

Approved (with conditions in Comments field above)

Denied

Committee on Courses Chair:

Date:

Instructions: Complete the form and save as a Word Document. Submit this request as an attachment to an e-mail addressed to mmiller@ucr.edu and beth.beatty@ucr.edu