

COMMITTEE ON UNIVERSITY EXTENSION
OCTOBER 13, 2022
MINUTES

PRESENT: V. Papalexakis, Chair; H. Cho; W. Gui; H. Hong; A. Lukaszewski; S. Park

GUESTS: L. Gonzalez, UNEX Academic Quality, Integrity, and Assessment Coordinator; M. Martin, UNEX Director of Academic Quality, Integrity, and Assessment; K. Vaughn, UNEX Dean

ABSENT: A. Rivera-Montoya, GSA Rep.

The Chair called the meeting to order at 1:00PM.

After introductions, the Committee reviewed the charge of the Committee and member's handbook.

The Committee discussed meeting modality and voted to meet remotely on Zoom for the remainder of the academic year.

The Committee voted to approve the conflict of interest statement for the 2022-2023 academic year.

The Committee reviewed the summary of the review of Fall 2022 term University Extension (UNEX) proposals that was conducted via email in June and July 2022.

The Dean of UNEX Kevin Vaughn presented an overview of UNEX operations to the Committee including a summary of the programs offered and the students served by Extension and how UNEX supports the campus. Dean Vaughn informed the Committee that the COVID-19 pandemic significantly impacted UNEX's operations and that UNEX is working to increase programing and rebuild including resuming international programs. The Dean shared that UNEX is partnering with UC Davis' UNEX to develop a career completion program, which will serve students that stopped out of a UC campus to matriculate into UCR to complete their degree. UNEX is also working to support students who stopped out due to COVID-19 to matriculate back into UCR. The Dean informed the Committee that UNEX has merged with the UCR Palm Desert Center with the intention of better serving the needs of Coachella Valley residents. Lastly, the Dean notified the Committee that the former UNEX building has been sold and the administrative offices have been moved to University Village. The former UNEX building is to be torn down for the proposed OASIS Clean Technology Park and UNEX will be tenant in the proposed OASIS building.

The Committee reviewed the proposals for the UNEX Winter 2023 term.

The Committee noted concern with the course proposal for CS X404 as there are no prerequisites for the course and the material covered appears to be advanced. Additional concern was noted that the course seems to cover a broad subject range and the instructor could have a difficult time covering the subject with a reasonable amount of rigor. Lastly, members noted that the learning outcomes for the course were unclear. The UNEX team will work with the program to revise the course proposal to address the Committee's concerns.

The Committee noted concern that the proposal to revise the Professional Certificate in English-Spanish Interpretation and Translation does not clearly present the previous version of the course and what is to be changed. Without this clarity, the Committee noted it is difficult to judge whether the proposed

revision improves the quality of the certificate. The UNEX team will work with the program to revise the proposal so that the changes are clearly presented.

The Committee noted concern with the course proposals for SPN X485.A, SPN X485.B, SPN X487.A, and SPN X487.B as the proposals note that participation counts for ten percent of the total grade, however, the proposals do not note how the participation score will be evaluated. Additional concern was noted that the proposal references that assignments will be evaluated with a four-score-point scale but it is unclear what the score point implies. The UNEX team will work with the program to revise the proposal to address the Committee's concerns.

The Committee noted concern with the limited experience of proposed instructor Rosales Camarena to instruct courses for the English-Spanish Interpretation and Translation Professional Certificate. The Committee noted that the proposed instructor's documented experience does not relate to the content of the courses that they are proposed to instruct. The Committee recommended that additional clarification be provided on the proposed instructor's interpretation experience. The UNEX team informed the Committee that they would withdraw the proposal for the Winter '23 term and request additional documentation that relate specifically to the proposed instructor's work in interpretation and translation.

The Committee voted to approve all other proposals for the Winter 2023 term. The proposals that require additional follow-up and revisions will be sent to the Committee by email for consideration of final approval.

With no further business to discuss, the meeting adjourned at 3:05PM.

Approved: January 26, 2023

Prepared by: Beth Beatty, Committee Analyst