COMMITTEE ON PLANNING AND BUDGET (CPB)
November 10, 2026
MINUTES

PRESENT: L. Przybylski, Chair; B. Anvari; A. Crosby; R. Debus; C. Gudis; J. Liu; K. Michalska

ABSENT: X. Cui; A. Gray; H. Hong; S. Pegan, Vice Chair

The meeting was called to order at 11:00am.

CPB voted unanimously to approve the October 27 meeting minutes.

Chair's Announcements
Chair Przybylski attended the November 3 UCPB meeting, in which one of the topics of discussion was budget sharing with the medical centers.

At the November 9 Executive Council meeting, topics of discussion included the "Teaching AI at UCR/AI Council Instruction Guidance" and "Presidential Task Force on Clinical Faculty Representation in Governance Report and Recommendations" review items.

AVC of ITS is scheduled to meet with CPB on December 8. CPB is checking whether the Committee of IT Chair can also attend the December 8 meeting.

Prepare for November 17 Meeting
CPB members will continue drafting questions for their respective November 17 meeting guests: the VCFA and FPA Executive Director; and VC for Development-Alumni Engagement.

[Campus Review Item] Proposal: Bachelor of Science in Cognitive and Information Science (CGIS)
Some of CPB's comments thus far are:

- What are the projections about the financial impact in the next 2, 4, and 10 years? When will the program be reviewed, and what will be the plan if the major fails to meet its goals?

- The proposal identifies a need for 2.0 FTE; but there is no required additional staff? Also, there is an unspecified TA count?

- The major/program needs to be on par with other UCs, and specialized among UCs as well. What is the success of the program in other UC campuses, particularly in relation to placement of students?

[Campus Review Item] Proposal: Classroom Technology Standardization: Bring Your Own Device (BYOD) Hardware Standard for General Assignment Classroom Spaces
Some of CPB's comments thus far are:

- The proposal does not indicate the financial impacts. Is there a cost savings or increase to create a new uniform system with a touch screen in each room and laptops for check out, and do the budgetary implications include software, hardware, staff time, and

instructor/TA time to pick up loaners and return them?

- The solutions seem more complicated than the problems. In order to accommodate TA and lecturers, those employees will need to "check out" laptops for classes that run at all different hours and across campus. How many are needed, at what cost financially, and how will this work efficiently for the many individuals involved as well as those doing laptop distribution? (Who will ultimately be responsible for that, and where?)

- Faculty regularly use desktop computers, NOT laptops or iPads. How will the University, College, or Department absorb affiliated costs to purchase and keep laptops up to date for use in teaching? Faculty already use their own cell phones and data plans for Duo/authentication, so cell phone option will need to include funds for faculty phone purchases.

- Would it be more efficient—timewise and budget-wise—to have PC computers in each room? Comparative budget figures are needed to assess this further.

- How will ITS pilot rather than roll out wholesale changes so that problems are identified and costs to course correct estimated prior to impacting the campus at large?

- This report indicates that half of faculty prefer in-room computers. What efforts will be made to support this significant number of people who do not wish to make this change? Please identify for this population the significant improvements they can anticipate seeing from the change (and identify the main benefitting areas: cost? data security? Instructional consistency?)

- Please provide details about the costs of purchasing devices for lecturers, TAs, and other relevant instructional personnel. Please also identify how much will be spent to cover faculty laptops or iPads for faculty who are not eligible for instructional devices for this purpose. Share the initial costs, how many devices will be purchased, and and also how often these devices will be replaced.

- Please also share the amount of money anticipated to be spent on administering the computer loaning program. Identify the personnel/office(s) who are responsible for administering the program, and how many staff member(s) will be dedicated to this process.

- CPB requests that ITS clearly outline the current cost of maintaining the instructional PCs annually.

Meet with Associate Provost/Chief of Staff & FPA Executive Director
CPB met with Associate Provost Ken Baerenklau and FPA Executive Director Stephanie Flores to discuss such topics as faculty ratios and determining a new budget model. FPA Executive Director Flores gave a presentation on an Operating Performance Model with a 24:1 (24 undergraduate student to 1 instructional faculty) Ratio.

The meeting was adjourned at 1:00pm.