

Undergraduate Program Moratoria

(Revised by Committee on Educational Policy: 06/05/26)

A proposal for moratorium may originate with a department, program or group; with the Dean of the college or school to which the department, program or group is administratively attached; an appropriate Vice Chancellor; or with the Committee on Educational Policy. Final authority to impose a moratorium on an undergraduate program resides with the Committee on Educational Policy.

Process for undergraduate programs:

- The initiating entity should write a proposal for the moratorium in memo format, addressed to Academic Senate. The proposal should include a justification for the proposed moratorium and consultation with affected entities, including the program, Dean, Faculty Executive Committee, and students remaining in the program. Additionally, the proposal should include the projected time for how long the moratorium will be in place.
- The proposal is then routed to a Special Review Committee (SRC) for their review and completion of a report. The SRC is appointed by the Committee on Committees and their charge should be developed by the Dean and the Provost & Executive Vice Chancellor.
- The proposal and the SRC's report are routed to the Committee on Educational Policy, which reviews all the materials and can consult with any of the affected entities before making its final decision. As stated, final authority to impose a moratorium on an undergraduate academic program resides with the Committee on Educational Policy.
- To request the removal of a moratorium, the initiating entity must submit a proposal in memo format to the Academic Senate. Final authority to remove a moratorium on an undergraduate academic program resides with the Committee on Educational Policy.