

COMMITTEE ON EDUCATIONAL POLICY
MINUTES
JUNE 2, 2023

PRESENT: L. Mangolini, Chair; A. Litt, Vice Chair; W. Beyermann; M. Casselman; W. Chen; E. Goodman; K. Kinney; M. Lang; S. Lapan; A. Lee; G. Stanley; C. Takeshita; Z. Zhao

GUEST: E. Kozlova, GSA Student Rep.

ABSENT: E. Schwitzgebel, UCEP Rep.; P. Gorecki; S. Nguyen, ASUCR Student Rep.

The meeting was called to order by the Chair at 9:00AM.

The Chair informed the Committee that the Vice Provost and Dean for Undergraduate Education (VPDUE) was unable to attend the meeting. The Chair recommended that the VPDUE be invited to attend a meeting in Fall '23.

The Committee voted to approve the minutes from the May 5, 2023 meeting.

The Committee continued their discussion on the proposal for a B.A. in Religious Studies/Administrative Studies. The Committee reviewed the report from CEP Member Katherine Kinney, which noted that the major requirements for Administrative Studies majors as defined in the academic catalog note that the department course requirements should include at least 36 upper division units and that many of the approved Administrative Studies majors include more than 44 units of discipline specific requirements. Because the proposed major includes a total of 36 units of department courses including lower division and upper division courses, the Committee recommends that the program revise the number of units so that it meets the requirement for at least 36 upper division units of department courses. Additionally, the Committee recommends that the program consider increasing the course requirements for the discipline specific requirements so that it compares to the other approved Administrative Studies majors offered in CHASS. The Chair will send the Committee's recommendations in a memo to the Senate Chair.

The Committee reviewed and voted to support the Preliminary Findings and Recommendations Report from the Psychology undergraduate program review.

The Committee reviewed and voted to support the Final Findings and Recommendations Report from the Cell, Molecular, and Developmental Biology undergraduate program review.

The Committee reviewed a proposed edit to the Committee's Procedures for Undergraduate Program Reviews to require demographic information for faculty as a self-study requirement and reviewed a sample set of demographic data that was submitted for the Mathematics undergraduate program review from Institutional Research (IR). The Committee noted concern that the data from IR include a category labeled ethnicity that also included race as a response option and recommended that the category be labeled "ethnicity/race". Further, the Committee noted concern that all response categories were not present in the data if there were no responses and

recommended that all categories be included so that it was clear if there were no responses for specific categories. Lastly, the Committee recommended that IR update the response categories in the gender section so that the “other/no response” section is separated as the responses could have different meanings. The Chair will send a memo to IR with the Committee’s recommendations. The Committee recommended that the demographic data proposed to be included for faculty also be required for Teaching Assistants and Unit-18 Non-Senate faculty. The Committee also recommended that the program goals and description requirement for the self-study be updated to request department and program’s diversity, equity, and inclusion statements. The Committee voted to approve the recommendations made to the Procedures for Undergraduate Program Review Procedures.

The Committee reviewed the report of undergraduate curriculum changes that were approved by CEP this academic year.

The Committee reviewed a request from the School of Business to make an editorial change to the curriculum change for the Actuarial Sciences Major that was approved by the Division on May 23, 2023. The School reported that the number required units for the college requirements was incorrectly calculated. The Committee voted to support the request for an editorial change to correct the number of units.

With no other business to discuss, the meeting adjourned at 9:55AM.

Approved: October 6, 2023

Prepared by: Beth Beatty