

**COMMITTEE ON EDUCATIONAL POLICY  
ANNUAL REPORT TO THE RIVERSIDE DIVISION  
DECEMBER 1, 2020**

To be received and placed on file:

The Committee on Educational Policy (CEP) held twelve meetings this academic year. Committee members and the Chair also attended several meetings associated with undergraduate program reviews. Much of the Committee's work, such as the careful study of long and complex documents, was completed outside of these meetings and through e-mail if needed in between meetings. The Chair attended meetings of Executive Council and provided updates to the Committee at each meeting from issues discussed at the local level. The Chair, the Vice Chair Goldberry Long and senior member Jason Weems, at the request of the administration and Chair of the Division, attended additional meetings and served on ad hoc committees including the Summer Session Administrative and Academic Boards and COVID-19 Senate Workgroup.

This year, the Division was well represented on the University Committee on Educational Policy (UCEP) by Owen Long who kept CEP and the Division informed about various items and Systemwide developments of interest to the Committee.

A primary responsibility of CEP is undergraduate program reviews. During the academic year, two CEP subcommittees were established to conduct the external undergraduate program reviews of Biochemistry (March 5 & 6, 2020) and Middle East and Islamic Studies (February 10 & 11, 2020). The Committee had established a subcommittee for the external review of Liberal Studies, however, due to the COVID-19 pandemic the review was postponed to the 2020-2021 academic year. Two CEP subcommittees were established to conduct the internal reviews of the Chicano Bilingual-Bicultural Studies Minor and Ethnic Studies undergraduate program. The Chair of CEP organized and attended Action Implementation meetings with the Vice Provost and Dean for Undergraduate Education (VPDUE), College Dean and Associate/Divisional Deans, and the Department Chairs for the reviews conducted in the previous academic year for Art, Biology, Hispanic Studies, and Neuroscience. CEP was satisfied with Art's response to the Committee's Findings and Recommendations and closed their review after the Action Implementation meeting. CEP implemented an Action Implementation Plan for Biology, Hispanic Studies and Neuroscience. CEP was satisfied with Hispanic Studies response to the Action Implementation Plan and voted to close the review. CEP requested additional follow up from Biology and Neuroscience in the 20-21 academic year as the COVID-19 pandemic slowed the program's responses to the Action Implementation plan. The Committee concluded their review of the Humanities, Arts, and Social Sciences major from last academic year and of the Chicano Bilingual-Bicultural Studies minor and recommended to the College that both programs be discontinued due to lack of enrollment and student interest. Additionally, the Committee voted to close the Latin American Studies review that was conducted in the 2017-2018 academic year upon receipt of a satisfactory response to their Action Implementation Plan.

The Committee will conduct external reviews remotely on Zoom of the undergraduate programs in Entomology, Liberal Studies, Plant Biology and Statistics and internal reviews of the International Relations and Labor Studies minors next academic year. An information session was held for the programs scheduled for an external review on August 27, 2020 to help the programs prepare for their upcoming reviews.

The Committee completed an internal review of the R'Courses program that they were tasked to do so in the R'Courses Governing Board Policies and Procedures document after the program's fourth year of existence. The Committee recommended that the program continue at UCR.

The Committee continued the internal review of the University Writing Program and reviewed the self study submitted by the program. After review of the self study, CEP decided to schedule an external review of the program in the 2021-2022 Academic Year to allow for a more comprehensive evaluation of the program

The Committee updated the Procedures for Undergraduate Program Reviews to include more guidance for the optional reception that programs can host and a statement noting that remote reviews will be conducted when situations are present that do not allow for in person gatherings.

The following is a list of open undergraduate program reviews that CEP is working to close:

<i>AY Review was Conducted:</i>	<i>Program Reviewed:</i>	<i>Current step:</i>
2018-2019	Biology	A follow up report to the Action Implementation plan is due from the program in Fall 2020.
2018-2019	Neuroscience	A follow up report to the Action Implementation plan is due from the program in Fall 2020.
2019-2020	Biochemistry	The program's response to the Preliminary Findings and Recommendations Report is due from the program in Fall 2020.
2019-2020	Ethnic Studies (Internal)	CEP will finalize the Final Findings and Recommendations Report in Fall 2020.
2019-2020	Middle East and Islamic Studies	CEP will finalize the Preliminary Findings and Recommendations Report in Fall 2020.

Another important function of CEP is to review and comment on all issues relevant to undergraduate education and occasionally on issues with a more general nature. When warranted, these discussions result in new regulations and policies. Topics discussed and/or acted upon by the committee in consultation with other Senate committees and/or the Administration throughout the year have included:

- The Committee approved exceptions to the 180-unit graduation requirement for eight students from CHASS. The Committee reported their concern with the increase of requests for exceptions to the 180-unit graduation requirement received this year to the Senate Chair and asked that the Committee's concern be communicated to the Provost and VPDUE.
- The Committee voted to approve the request for priority registration for ROTC cadets.
- The Committee reviewed the UCR Online Course Agreement for ILTI and noted concern that the agreement was not clear and the language did not provide faculty with clear guidance. The Committee reviewed a resubmitted ILTI agreement at their March meeting and noted concern once more with the lack of clarity of the agreement. The Committee recommended that the agreement be revised so that it is clear to promote understanding by readers.
- The Committee reviewed and supported an exception to Senate Regulation R4.2 Foreign Language Credit for a student from CHASS.
- The Committee reviewed the proposed change to Senate Regulation SR1.8.1 to change the length of exam hours from three to two hours and was supportive of reducing the exam time that would allow for a reading period between the end of instruction and start of exams. The Committee did recommend, if the proposed change is approved for faculty to be flexible with students who have more than two exams scheduled in one day and that Banner clearly documents the exam time for

each course during scheduling so that students can plan in advance and avoid having more than one exam on one day.

- The Committee noted concern with the Provost's message that the recommendations from the Taskforce for Online and Hybrid Education's Report will be used to inform the allocation of one-time lottery funds to develop online courses despite the Senate's concerns with the report's recommendations. The Committee restated their concerns with the report in a message to the Provost that was sent by the Senate Chair.
- The Committee reviewed the review report from the Systemwide review of the UCDC program. The Committee noted strong support for the recommendation to secure additional student funding as it would benefit UCR students and assist in their participation in the program.
- The Committee reviewed the Standardized Testing Taskforce's Report and supported the report's conclusions. The Committee was supportive of the UC's continued evaluation of possible alternatives to the ACT/SAT admissions requirement.
- The Committee reviewed and supported the recommendation from the Board of Admissions and Relations with Schools (BOARS) to eliminate the SAT and ACT essay requirement.
- The Committee reviewed and supported the proposed changes to GSoE Regulations ER1 to ER 4.1.
- The Committee reviewed an interpretation request received from the Registrar regarding Senate Regulation R6.12 for Catalog Rights. The Committee interpreted that the "year of his/her graduation" refers to the year that a student's degree is conferred and is unrelated to when requirements are completed. The Committee interpreted that the "previous four years" accounts for the four years from the year of the student's graduation. Additionally, the Committee recommended that the Registrar consult with the college/school and or departments when cases are present to ensure that students meet the regulation's requirements.
- The Committee reviewed the UCR five-year planning perspectives for 2020-2025 and did not have any concerns related to their charge of undergraduate education.
- The Committee reviewed and supported Divisional guidance on student fees beyond tuition.
- The Committee reviewed the proposal to establish a Division of Undergraduate Education and had several recommendations for additions to the proposal to provide more clarity. The Committee recommended that the proposal include the difference between an academic division and a department and college or school and document the hierarchy of an academic division as compared to a school or college. Additionally, the Committee recommended that the proposal be updated to note what scholarly work would be required of faculty members of the proposed division and how their qualifications for merit and promotion would be determined. The Committee believed that the proposal would benefit from the inclusion of how similar academic divisions operate at other UC campuses. The Committee also requested clarification on if the University Writing Program would become a department within the division and if other departments are planned. Lastly, the Committee recommended that the proposal include more information on the proposed executive committee including if members will be elected and if members will be representative of all colleges and schools or just the proposed new division.

- The Committee reviewed the proposal to modify UCR's Comprehensive Review Process for Admissions and recommended that the proposal be updated to include a statement on the goal for revising the admission's model and how the proposed new model will transform admissions. While the Committee recognizes the urgency of defining a new AIS that does not use standardized testing, they did recommend that issues of access and equity in the Academic Index Score (AIS) model be addressed. The Committee recommended the inclusion of an analysis of students who were admitted to UCR with low AIS scores with the proposed model to determine the impact of the proposed change.

Due to the COVID-19 pandemic and impact on instruction and undergraduate education at UCR, the Committee reviewed and provided consultation on numerous issues and modifications and suspensions to regulations and policies. Additionally, the Chair worked with the Committee on Courses Chair to draft modifications and suspensions to bylaws and an information document for faculty for remote instruction. The Committee's actions included:

- The Committee reviewed and supported the COVID-19 response to temporarily suspend and replace UCR Regulations governing undergraduate course enrollment, withdrawals and grading bases for the Spring 20 quarter and Summer Sessions 20.
- The Committee reviewed a request to suspend course evaluations for the Spring 20 quarter and recognized that the issue is multifaceted. While some members recognized the need for students to have a voice and submit an evaluation, other members noted concern that the questions of the current evaluations are not appropriate for the Spring 20 quarter due to the remote instruction of courses. Members recommended that evaluations completed for Spring 20 instruction not be used in the merit and promotion process.
- The Committee reviewed and supported the COVID-19 response to temporarily modify UCR Graduate Regulation GR 1.5.7 for graduate course withdrawals in Spring 20.
- The Committee reviewed and supported the COVID-19 response to temporarily modify UCR Regulation R1.1.5 for Spring 20 with the recommendation that the term "undergraduate" be stricken out so that the modification is applicable to all students.
- The Committee reviewed guidance from Academic Council on Divisional flexibility for grading options for Summer 20, which suggests actions and precautions for Summer 20 remain in line with those in place for the Spring 20 and were supportive of the spirit of the document.
- The Committee reviewed a proposal to extend COVID-19 remote instruction at UCR for the Fall 20 quarter and appreciated the proposal's allowance for flexibility of instruction of in person courses when necessary. The Committee recommended that the Administration consider additional flexibility to allow for a small number of classes that do not have an acceptable remote instruction version to be offered exclusively in person. Additionally, the Committee recommended that the proposal be revised to acknowledge the potential reality of the necessity for remote instruction for after the Fall 20 quarter and to also provide a process if the situation is resolved quicker than expected. The Committee recommended that the Administration further document resources available for courses to be offered both in person and online.

- The Committee invited members from Student Conduct and Academic Integrity Programs (SCAIP) to attend their May 1 meeting to discuss the impact remote instruction has had on academic integrity. SCAIP recommended that the Committee provide clarification of the Academic Integrity regulations found in Appendix 6 of the Academic Senate Bylaws. The Committee drafted an interpretation of the appendices that was submitted for Senate Review by the Committee on Rules and Jurisdiction. After the completion of Senate Review, the Committee submitted the finalized guidance to SCAIP.
- The Committee was generally supportive of the proposed temporary modifications to UCR Senate Regulations R1.1.4, R1.1.5 and R1.1.6 for Summer Sessions 20. The Committee did note concern that the proposed modifications did not address the different lengths of sessions that are offered in Summers Sessions and recommended that the modifications be updated to address this concern.
- The Committee deferred the review of Academic Council's memo on the temporary waiver of SR636.C to the Committee on Preparatory Education as the Entry Level Writing Program is within their purview.
- The Committee reviewed memos from Academic Council and UCEP on ILTI course offerings during the remote instruction of the Summer and Fall quarters and remains concerned that faculty's intellectual production might be at risk. The Committee recommended that the temporary approach is not done lightly so that it violates copyright and course quality.

CEP also took up a number of matters related to majors, minors and other undergraduate programs. The Committee's actions included:

- The Committee updated the CEP Guidelines for the Approval of Proposed Changes to Undergraduate programs to require that programs include change of major requirements in the catalog.
- The Committee reviewed and supported the revised proposal for a new B.S. in Data Science.
- The Committee reviewed the revised proposal for a new Minor in Athletic Leadership from GSoE and recommended changes to the curriculum to reflect BUS 107 status as a prerequisite for BUS 156. Additionally, the Committee noted continued concerns about the program's sustainability and recommended that the School consider adding the curriculum as a track to the Minor in Education which would allow for a more sustainable path forward for the program. The Committee reviewed a third revision to the proposal in April 2020 and was supportive of the revised proposal and the Schools response to address the Committee's concerns.
- The Committee reviewed a revised program change from the Philosophy Department to add an honor's track to their major and recommended that the department clarify whether they wish to add a course recommended by the Director of the University Honors program to the curriculum. The Committee voted to approve the revised program change that was updated to include the recommended course.
- The Committee reviewed a revised proposal to transfer the pre-business program from CHASS to the School of Business and a majority of members voted to support the proposal. The Committee did note concern that the proposal included encouragement for students to participate in study abroad and internships as they have the potential to financially burdensome to students and recommended that the School provide options for internships that will not be a hardship for

students. Additionally, the Committee noted concern that the burden for lower division course work will remain with CHASS.

- The Committee reviewed a proposed change to the Sustainability Studies major to change the major's name to Feminist Science and Sustainability Studies. The Committee noted concern that the addition of "Feminist Science" to the title could potentially narrow the major and recommended that the program consider choosing a name that better captures the essence of the major. Additionally, the Committee recommended that the justification for the change provide more details on how the program will work to advise students who will be affected by the name change.
- The Committee reviewed and supported the proposal for a BS/MS Combined Five Year Degree Program in Statistics with the recommendation that the proposal be updated to clarify if students will pay undergraduate or graduate tuition in the fifth year of the program.

The following proposed changes to curriculum were discussed, approved and reported to the Division:

Approved Curriculum Changes from BCoE:

BS in Bioengineering  
BS in Bioengineering – Change of Major Requirements  
BS in Chemical Engineering  
BS in Chemical Engineering – Change of Major Requirements  
BS in Computer Engineering  
BS in Computer Engineering – Change of Major Requirements  
BS in Computer Science  
BS in Computer Science – Change of Major Requirements  
BS in Computer Science with Business Applications  
BS in Computer Science with Business Applications – Change of Major Requirements  
BS in Electrical Engineering  
BS in Electrical Engineering – Change of Major Requirements  
BS in Environmental Engineering  
BS in Environmental Engineering – Change of Major Requirements  
BS in Materials Science and Engineering  
BS in Materials Science and Engineering – Change of Major Requirements  
BS in Mechanical Engineering  
BS in Mechanical Engineering – Change of Major Requirements

Approved Curriculum Changes from BUSINESS:

BA in Business Administration

Approved Curriculum Changes from CHASS:

Administrative Studies Majors  
BA in Art History/Administrative Studies  
BA in Classical Studies  
BA in Economics/Administrative Studies  
BA in English  
BA in Global Studies  
BA in History/Administrative Studies  
BA in Linguistics  
BA in Media and Cultural Studies  
BA in Music  
BA in Music and Culture

BA in Philosophy  
BA in Political Science/Administrative Studies  
BA & BS in Sociology/Administrative Studies  
Minor in Classical Studies  
Minor in Music

Approved Curriculum Changes from CNAS:

BA & BS in Biochemistry  
BA & BS in Chemistry  
BA & BS in Cell, Molecular, and Developmental Biology  
BS in Earth Sciences  
BA & BS in Entomology  
BA & BS in Environmental Sciences  
BS in Geology  
BS in Geophysics  
BA & BS in Mathematics  
BS in Mathematics for Secondary School Teachers  
BA & BS in Physics

Approved Curriculum Changes from GSoE:

BA in Education, Society and Human Development  
Minor in Education

Approved Curriculum Changes from SPP:

B.A. in Public Policy  
Minor in Public Policy

The Committee's members are to be commended for their close attention to a broad spectrum of matters concerning educational policy and undergraduate education and their genuine concern for student welfare.

Stefano Vidussi, Chair  
Goldberry Long, Vice Chair  
Owen Long, Representative to UCEP  
Juliann Allison  
Bruce Babcock  
Gareth Funning  
Elodie Goodman, Committee on Courses Representative  
Isgouhi Kaloshian  
Cathy Lussier  
Morris Maduro  
Ashish Sood  
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Miguel Ramirez, ASUCR Representative  
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